

Outbreak

Post-Outbreak Debrief Teleconference AGENDA

	Agenda Item	Lead
1	Introductions and Roll Call	
2	Post-Outbreak Updates/Summary	
3	Debrief Session <ul style="list-style-type: none">• Outline, scope, purpose and outcomes of debrief• Group Discussion, guided by debrief template (see below)• Summary of Debrief Recommendations and Next Steps	
4	Closing Remarks	

Post-Outbreak Debrief/Review

Steps/Issues	Comments (What worked well? What could work better next time?)	Action Items and Recommendations
<p>Initial stage of the outbreak</p> <ul style="list-style-type: none"> Outbreak detection and surveillance systems Notification of partners (P/Ts, use of Public Health Alerts, senior management) 		
<p>National Outbreak Investigation Group <i>Request for PHAC support</i></p> <ul style="list-style-type: none"> Was the process for requesting support from PHAC clear? <p><i>Activation</i></p> <ul style="list-style-type: none"> Was the creation of an investigation group timely? Were the right people invited/involved? Was there a discussion related to the roles and responsibilities of participants? <p><i>National Outbreak Calls</i></p> <ul style="list-style-type: none"> Comments on the calls (i.e., frequency, structure, attendees). <p><i>PHAC support</i></p> <ul style="list-style-type: none"> Are there additional ways in which PHAC could support complex outbreaks? 		
<p>Describe and orient the data in person, place and time</p> <ul style="list-style-type: none"> Were the epi summaries clear, helpful, and distributed in a timely manner? Were the epi meetings valuable? <p><i>Investigation methods</i></p> <ul style="list-style-type: none"> Were the objectives of the 		

<p>investigation identified at the outset of the coordinated response?</p> <ul style="list-style-type: none"> • Were methods agreed to that would achieve the objectives? • Were there any barriers to investigating the outbreak in the preferred manner (e.g. capacity, technology, etc)? 		
<p>Decision Making</p> <ul style="list-style-type: none"> • Were decisions reached in a timely matter to effectively support public health action? • Was there a clear decision-making process as well as a process for addressing disagreements? 		
<p>Information Sharing</p> <ul style="list-style-type: none"> • Were information sharing processes clearly developed and communicated? • Was information shared in a timely manner to support public health action? • Was the information shared adequate to support the management of the outbreak and public health action? 		
<p>Communications</p> <p><i>Within the outbreak group:</i></p> <ul style="list-style-type: none"> • Were email updates acceptable and frequent enough? • Was information communicated to the appropriate individuals and committees? • Were minutes accurate and timely? <p><i>Public communications:</i></p> <ul style="list-style-type: none"> • Were communications issued by the jurisdictions consistent/coordinated? <p><i>Briefing</i></p> <ul style="list-style-type: none"> • Were there any issues with respect to briefing up within organizations? 		

BC Centre for Disease Control

Provincial Health Services Authority

<p><i>Media</i></p> <ul style="list-style-type: none"> • Were there any issues related to media interest? 		
<p>Public Health Measures (what was done, implementation of control and prevention measures)</p> <p><i>Were there any issues related to:</i></p> <ul style="list-style-type: none"> • Public health measures (PHM) implementation? • Sharing PHM information? • Coordination of PHM? 		
<p>Lab Investigation</p> <ul style="list-style-type: none"> • Was sequencing used as part of the investigation? If not, could/should it have been used? What would enable this? • If used, did this add demonstrable value? Why/why not? 		
<p>Post-outbreak (declare outbreak over, debrief session, final report, Outbreak Summaries)</p> <ul style="list-style-type: none"> • Decision-making around declaring the outbreak over and discontinuing the national calls. • Was the debrief session held in a timely manner following the outbreak? • Was there a discussion related to outbreak publications? 		
<p>Other topics?</p>		